NAMI Worker Safety Award

• Comprises of Survey Score and Injury/Illness frequencies
• Complied From January through March
• Presented at the NAMI Worker’s Safety conference in April.
NAMI Workers Safety Award

- Worker Safety Conference is now affiliated with International Production and Processing Exposition in Atlanta
- Held at the end of January
- There is not sufficient time to:
  - Send and gather applications
  - Complete assessments
  - Determine awardees
NAMI Workers Safety Award

• Necessary time line
• September 1 - 30
  – Send award application packets
• October 1 – December 31
  – Receive application packets
  – Assess applications
  – Determine Awardees
• January 1-14
  – Arrange plaques and send to NAMI
Previous Worker’s Safety Award
Calendar Year
January 1, 2016 to December 31, 2016

• Facilities complete the survey and send the calendar year numbers from the OSHA 300 and Hours worked.
New Worker’s Safety Award
Calendar Year
September 1, 2016 to August 31, 2017

• Facilities complete the survey and calculate the numbers from Sept 1, 2016 - Aug 31, 2017

• Calculate the hours worked for the same period

<table>
<thead>
<tr>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
<th>October</th>
<th>November</th>
<th>December</th>
</tr>
</thead>
</table>

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NAMI Workers Safety Award

• There will be an overlap for the 2017 award year.
  – September of 2016 will be included in the 2016 and 2017 award years

• The overlap will resolve itself in 2019

• Awards will be presented at the 2018 IPPE
North American Meat Institute Safety Recognition Award

Tips for filling out the application survey
Background

• The National Safety Council administers the North American Meat Institute Safety Recognition Program.

• Last year half of all applications included one or more errors
Goals

• Highlight the most common problems found with award applications

• Provide tips on how to identify and fix problems before submitting your application
Common Problems with Recognition Award Applications

• Safety and Health Program Questionnaire
  – Questionnaire is not completed
    • Every question must be answered or you will lose points!

• Injury data is incorrectly reported
  – Missing data
  – Incorrectly reported data
Online Data Survey Aligned with OSHA 300 Log

### Plant Record (For each of the last four calendar years listed below)

Data is to be reported in accordance with OSHA recordkeeping requirements. To facilitate reporting, the letters appearing in response cells refer to the OSHA 300 log column where you can locate the required data.

<table>
<thead>
<tr>
<th></th>
<th>Average Number of Employees</th>
<th>Annual Employee Hours</th>
<th>Total Recordable Cases (1)</th>
<th>Deaths (2) Total Cases With Days Away From Work, Job Transfer, or Restriction</th>
<th>Cases With Days Away From Work (3)</th>
<th>Days Away (4)</th>
<th>Days on Job (5)</th>
<th>Days on Job Transfer or Restriction (6)</th>
<th>Other Recordable Cases (7)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2016</strong></td>
<td></td>
<td></td>
<td></td>
<td>G+H+I+J</td>
<td>G</td>
<td>H+I</td>
<td>H</td>
<td>K</td>
<td>L</td>
</tr>
</tbody>
</table>

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OSHA 300 Log

OSHA's Form 300 (Rev. 01/2004)
Log of Work-Related Injuries and Illnesses

You must record information about every work-related death and about every work-related injury or illness that results in lost work time, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid. You must also record significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional. You must also record work-related injuries and illnesses that occur away from the specific recording events listed in 29 CFR Part 1904, although Part 911, Subpart F describes two cases for a single case if needed. You must complete an Injury and Illness Incurred Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form to ensure that all cases are recorded. Call the local OSHA office for help.

<table>
<thead>
<tr>
<th>Identify the person</th>
<th>Describe the case</th>
<th>Identify the case</th>
<th>Days away from work</th>
<th>After work transfer or restriction</th>
<th>Other than days off work or restriction</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) Case no. (B) Employee's name (C) Job title (Field: e.g., Writer)</td>
<td>(D) Date of injury or onset of illness (E) Where the event occurred (Field: e.g., Loading dock with end)</td>
<td>(F) Describe injury or illness, parts of body affected, and objective evidence that directly injured or made person ill (Field: e.g., Nerve damage from right force on left hand)</td>
<td>(G) Death (H) Hospitalization (I) Days away from work (J) Restricted or cannot work (K) Other than days off work or restriction</td>
<td>(L) Death (M) Hospitalization (N) Days away from work (O) Restricted or cannot work (P) Other than days off work or restriction</td>
<td></td>
</tr>
</tbody>
</table>

Page totals:

Be sure to total these entries on the summary page (Form 301A) before you post it.
OSHA 300 Log
Sample #1
“Fat Finger”

**Plant Record (For each of the last four calendar years listed below)**

Data is to be reported in accordance with OSHA recordkeeping requirements. To facilitate reporting, the letters appearing in response cells refer to the OSHA 300 log column where you can locate the required data.

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<th>Average Number of Employees</th>
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<th>Deaths (2)</th>
<th>Total Cases With Days Away From Work, Job Transfer, or Restriction (3)</th>
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<th>Days Away From Work (5)</th>
<th>Days on Job Transfer or Restriction (6)</th>
<th>Days on Job</th>
<th>Other Recordable Cases (7)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016 300</td>
<td>700000</td>
<td>3</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>89</td>
<td>5</td>
<td>21</td>
<td>21</td>
</tr>
</tbody>
</table>
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Data is to be reported in accordance with OSHA recordkeeping requirements. To facilitate reporting, the letters appearing in response cells refer to the OSHA 300 log column where you can locate the required data.

<table>
<thead>
<tr>
<th>Year</th>
<th>Average Number of Employees</th>
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<th>Total Recordable Cases (1)</th>
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<td>0</td>
<td>2</td>
<td>1</td>
<td>89</td>
<td>5</td>
<td>21</td>
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</tbody>
</table>

**Tip:**

Column 1 = Column 2 + Column 3 + Column 7

\[23 = 0 + 2 + 21\]
Sample #1
“Fat Finger”

**Plant Record (For each of the last four calendar years listed below)**

Data is to be reported in accordance with OSHA recordkeeping requirements. To facilitate reporting, the letters appearing in response cells refer to the OSHA 300 log column where you can locate the required data.

<table>
<thead>
<tr>
<th></th>
<th>Column 1</th>
<th>Column 2</th>
<th>Column 3</th>
<th>Column 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>3</td>
<td>0</td>
<td>2</td>
<td>21</td>
</tr>
</tbody>
</table>

**Tip:**
Column 1 = Column 2 + Column 3 + Column 7
## Sample #2
Correct data but wrong box

### Plant Record (For each of the last four calendar years listed below)

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<table>
<thead>
<tr>
<th>Average</th>
<th>Annual</th>
<th>Total</th>
<th>Deaths</th>
<th>Total Cases</th>
<th>Cases With Days</th>
<th>Days Away</th>
<th>Days on Job</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>With Days Away From Work, Job Transfer, or Restriction</td>
<td>From Work</td>
<td>Transfer or Restriction</td>
<td>Recordable</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(1)</td>
<td>(4)</td>
<td>(6)</td>
<td>(7)</td>
</tr>
<tr>
<td><strong>2016</strong></td>
<td><strong>350</strong></td>
<td><strong>720000</strong></td>
<td><strong>4</strong></td>
<td><strong>0</strong></td>
<td><strong>2</strong></td>
<td><strong>4</strong></td>
<td><strong>190</strong></td>
<td><strong>248</strong></td>
</tr>
</tbody>
</table>

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## Correct data but wrong box

### Tip:
Column 3 \( \geq \) Column 4

### OSHA 300:
- Column 3 = H+I
- Column 4 = H
Sample #2
Correct data but wrong box

Tip:
Column 3 ≥ Column 4
OSHA 300:
Column 3 = H+I
Column 4 = H

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<td>248</td>
<td>0</td>
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</table>
Sample #3
Confusing Days and Cases

Plant Record (For each of the last four calendar years listed below)

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</tr>
</thead>
<tbody>
<tr>
<td>2016</td>
<td>1000</td>
<td>2000000</td>
<td>8</td>
<td>0</td>
<td>259</td>
<td>0</td>
<td>0</td>
<td>259</td>
<td>0</td>
</tr>
</tbody>
</table>
Sample #3  
Confusing Days and Cases

**Tip:**  
Column 1 = Column 2 + Column 3 + Column 7

---

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<td>0</td>
<td>259</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>259</td>
</tr>
</tbody>
</table>

259 = 0 + 259 + 0

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**Sample #3**
Confusing Days and Cases

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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Tip:**
Column 1 = Column 2 + Column 3 + Column 7
Summary

• Applications must be completed and corrected before assessed for an award

• If you make a mistake:
  – We will contact you for corrections

• To save time and avoid follow-up data requests:
  – Double Check your application before submitting!